

**EXECUTIVE DECISION RECORD**  
**CABINET BOARD – 21 SEPTEMBER 2016**  
**POLICY AND RESOURCES CABINET BOARD**

**Cabinet Board Members:**

Councillors: A.N.Woolcock (Chairperson) and P.A.Rees

**Officers in Attendance:**

Mrs.K.Jones, D.Rees, Mrs.J.Woodman-Ralph and Miss.C.L.Davies

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1. **APPOINTMENT OF CHAIRPERSON.**

Agreed that Councillor A.N.Woolcock be appointed Chairperson for the meeting.

2. **MINUTES OF THE PREVIOUS POLICY AND RESOURCES CABINET BOARD HELD ON 27 JULY, 2016.**

**Decision:**

Noted by the Committee

3. **FORWARD WORK PROGRAMME 2016/17.**

**Decision:**

That the Forward Work Programme 2016/17, be noted.

4. **WELSH CHURCH ACT TRUST AND MISCELLANEOUS GRANTS FUND APPLICATIONS**

**Decision:**

Welsh Church Act Trust Fund Application:

- a) Cilybebyll Church (Grant of 25% of costs up to £4,000)

Miscellaneous Grant Applications

- b) Cwrt Herbert Sports Association (Provide Grant to fully cover rent for 5 year period from in line with rent review period)
- c) F.A.N Community Alliance (Provide Grant of 90% to cover rent for 5 year period in line with rent review period. £250 to be paid by service user)

**Reason for Decision:**

To decide on providing financial support in respect of the grant applications received.

**Implementation of Decision:**

The decision will be implemented after the three day call in period.

5. **INSURANCE ARRANGEMENTS 2016/17**

**Decision:**

That the Council's Insurance Renewal Arrangements be approved with the effect from 1<sup>st</sup> October 2016.

**Reason for Decision:**

To provide a decision in relation to the Council's Insurance arrangements, which need to be in place before the 1st October 2016.

**Implementation of Decision:**

The decision is an urgent one for immediate implementation. The Chairman had agreed to this course of action and therefore there would be no call-in of this decision.

6. **ANTI MONEY LAUNDERING POLICY**

**Decision:**

That the Anti Money Laundering Policy as detailed in the circulated report be approved.

**Reason For Decision:**

The Council is committed to the highest standards of conduct and the policy demonstrates that it has put in place appropriate and proportionate anti-money laundering safeguards and reporting arrangements.

**Implementation of Decision:**

The decision will be implemented after the three day call in period.

7. **ANNUAL TREASURY MANAGEMENT OUTTURN REPORT 2015/16**

**Decision:**

That the report be noted.

8. **TREASURY MANAGEMENT MONITORING 2016/17**

**Decision:**

That the report be monitored and noted.

9. **PUBLIC SERVICES OMBUDSMAN FOR WALES ANNUAL LETTER AND REPORT 2015/2016**

**Decision:**

That the report be noted.

10. **LEGAL SERVICES (LICENSING) BUSINESS PLAN 2016/17**

**Decision:**

That the Cabinet Board endorses the Legal Services (Licensing) Business Plan for the financial year 2016/17.

**Reason for Decision:**

To allow the Licensing Section to operate in line with the business plan for the 2016/17 financial year.

**Implementation of Decision:**

The decision will be implemented after the three day call in period.

11. **QUARTERLY PERFORMANCE MANAGEMENT DATA 2016-2017 - QUARTER 1 PERFORMANCE (1 APRIL 2016- 30 JUNE 2016)**

**Decision:**

That the report be monitored and noted.

12. **CORPORATE GOVERNANCE IMPROVEMENT ACTION PLAN - APRIL - AUGUST PROGRESS REPORT 2016-2017**

**Decision:**

That the report be monitored and noted.

13. **JOINT RESILIENCE COMMITTEE MINUTES - 30 OCTOBER, 2015**

**Decision:**

That the minutes be noted.

14. **JOINT RESILIENCE COMMITTEE MINUTES - 15 MARCH, 2016**

**Decision:**

That the minutes be noted

15. **MARGAM JOINT CREMATORIUM COMMITTEE MINUTES - 22 JANUARY, 2016**

**Decision:**

That the minutes be noted

16. **EXTENSION OF THE FRAMEWORK AGREEMENT FOR THE PROVISION OF MULTIFUNCTIONAL DEVICES AND SERVICES**

The Chairperson after receiving information from officers, agreed that the report be dealt with in public as the information contained within the circulated report was not restricted.

**Decision:**

1. That the requirements of competition are excluded and Rule 2.1 of the Council's Contracts Procedure Rules is suspended.
2. That the Framework be extended for the period of 6 months with an option to extend for a further 6 months maximum;
3. That either the proposed Crown Commercial Service or the proposed National procurement Service Frameworks be utilised for the appointment of a contractor, failing this the Local authority will run its own competitive tender exercise;
4. That the exercises, as detailed above be undertaken at the same time as the extensions are put in place.

17. **URGENT ITEM**

Because of the need now to deal with the matters contained in Minute Nos.18 below, the Chairman agreed that they could be raised at today's meeting as urgent items pursuant to Statutory Instrument 2001 No.2290 (as amended).

**Reason for Urgency**

Due to the time element

18. **VIOLENCE AGAINST WOMEN, DOMESTIC ABUSE AND SEXUAL VIOLENCE (WALES) ACT 2015 - CALL FOR EVIDENCE**

**Decision:**

That the Head of Corporate Strategy and Democratic Services be authorised to submit the response as detailed in appendix 1, to the circulated report, to the Welsh Government. In addition, the Leader of Neath Port Talbot County Borough Council sends a letter expressing the key issues of the previous Scrutiny Committee and Cabinet Board to the Cabinet Secretary, for Communities and Children, Welsh Government.

**Reason for Decision:**

To ensure the Council's concerns over implementation arrangements are conveyed to the Welsh Government.

**Implementation of Decision:**

The decision is an urgent one for immediate implementation. The Chairman had agreed to this course of action and therefore there would be no call-in of this decision.

19. **ACCESS TO MEETINGS**

**RESOLVED:** that pursuant to Section 100A(4) and (5) of the Local Government Act 1972, the public be excluded for the following items of business which involved the likely disclosure of exempt information as defined in Paragraph 4 of Part 4 of Schedule 12A to the above Act.

20. **LEISURE AND SOCIAL SERVICES RESIDENTIAL CARE WRITE OFFS (EXEMPT UNDER PARAGRAPH 14).**

**Decision:**

That the debt write offs as detailed in the private circulated report, be approved.

**Reason for Decision:**

The amounts due are irrecoverable.

**Implementation of Decision:**

The decision will be implemented after the three day call in period.

21. **WRITE OFF OF COUNCIL TAX (EXEMPT UNDER PARAGRAPH 14)**

**Decision:**

That the Council Tax write offs as detailed in the private circulated report, be approved.

**Reason for Decision:**

The accounts are irrecoverable.

**Implementation of Decision:**

The decision will be implemented after the three day call in period.

**CHAIRPERSON**